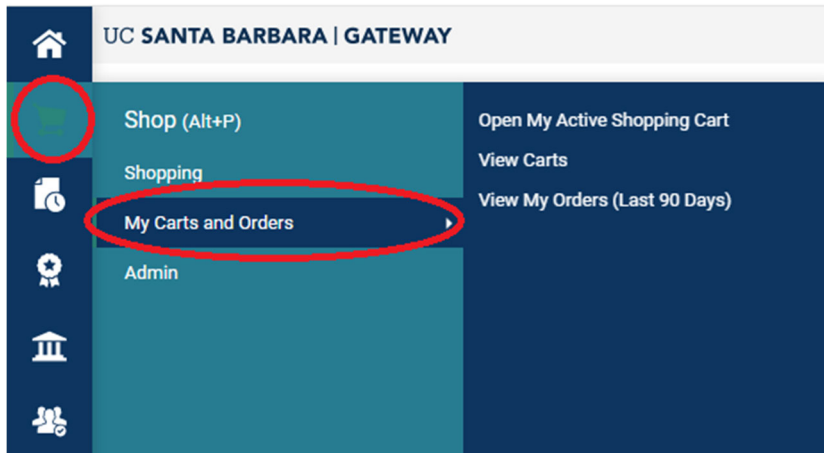


## How to Delete an Entire Cart in Gateway

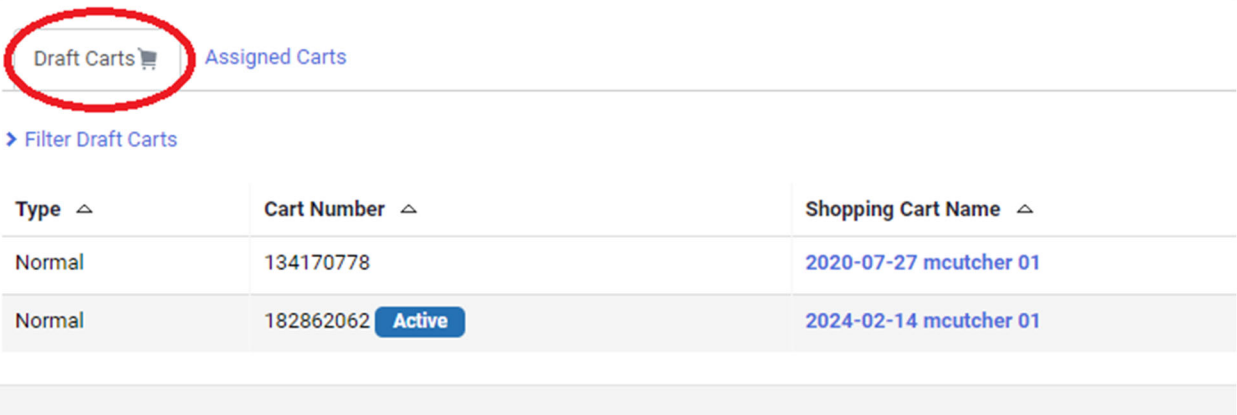



- Click on the cart icon on the left hand side of the Gateway homepage and select “My Carts and Orders.”





- Select “View Carts” to pull up all your pending carts. Click on “Draft Carts” in the upper left hand side.

### Cart Management

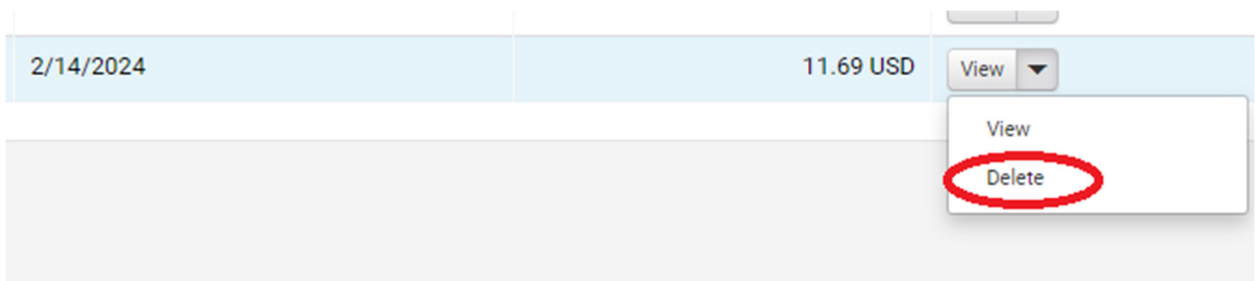



Draft Carts  Assigned Carts

[Filter Draft Carts](#)

Type 	Cart Number 	Shopping Cart Name 
Normal	134170778	<a href="#">2020-07-27 mcutter 01</a>
Normal	182862062 <span>Active</span>	<a href="#">2024-02-14 mcutter 01</a>

- Locate the cart you are wanting to delete. On the Action dropdown, select “Delete.”



2/14/2024	11.69 USD	<span>View</span> 
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- View
- Delete**